



# Event Coordinators' Network

ECN Bootcamp – “**Event Essentials: Event Planning Resources at Georgia Tech**”  
May 24, 2022  
Press Room, Student Success Center  
8:00 a.m. – 1:30 pm

## AGENDA

8:00 a.m. – Breakfast

9:00 a.m. – Keynote Speaker

- **Torrez M. Wilson, MPA, CMP**, Conference & Program Services Coordinator

10:30 a.m. Breakout Session 1

### **Planning Meetings and Events at Georgia Tech Expert Panel**

- **Laci Weeden, Ed.D.**, Director, Parent and Family Programs
- **Christie Hughes**, Director of Facilities & Administration
- **Cara-Joy Wong**, Project Support Specialist Senior

### **Branding Events at Georgia Tech**

- **Doug Goodwin**, Director, IC MarCom Consulting & Project Management

11:15 a.m. Breakout Session 2

### **Procurement 101**

- **Erin Mitchell, CPPB**, Procurement and Business Services Purchasing Manager

### **Hybrid Zoom Engagement**

- **Grace Battle**, Business Relationship Manager, OIT – Strategic Initiatives

12:00 p.m. LUNCH

1:00 p.m. Closing Remarks